



香 港 中 文 大 學
崇 基 學 院

CHUNG CHI COLLEGE

THE CHINESE UNIVERSITY OF HONG KONG



NOTICE FROM STUDENT HOSTELS COMMITTEE

Important Notes on Receiving Mail and Parcel

Some residents, especially non-local residents, may have registered the current room at hostel as the address for receiving mail or parcel. Nevertheless, if any mail or package does not comply with the below requirements, it would be considered as "No Such Person" and will be returned to the Central Post Office for processing. Important points are listed below for your attention:

1. **Name of Addressee**

The addressee listed must be the same as the name on the Student ID. Aliases or names of social media account will not be accepted.

2. **Address of Addressee**

The address listed in all mails or packages, including registered mail and courier, must be the same as the current hostel and room number of the concerned residents.

3. **Mail or Parcel Retention Period**

All mails or packages will only be kept in the Chung Chi College Mailroom for one month the most and returned to Central Post Office afterwards. In the case of "No Such Person", they will be returned right the way.

The College, hostels and the Mailroom are not responsible for mails or packages that are returned to the Post Office. Concerned residents please arrange change of address when you check out from the existing hostel. Thank you for your attention!



Chung Chi College Student Hostels Committee

April 24, 2023